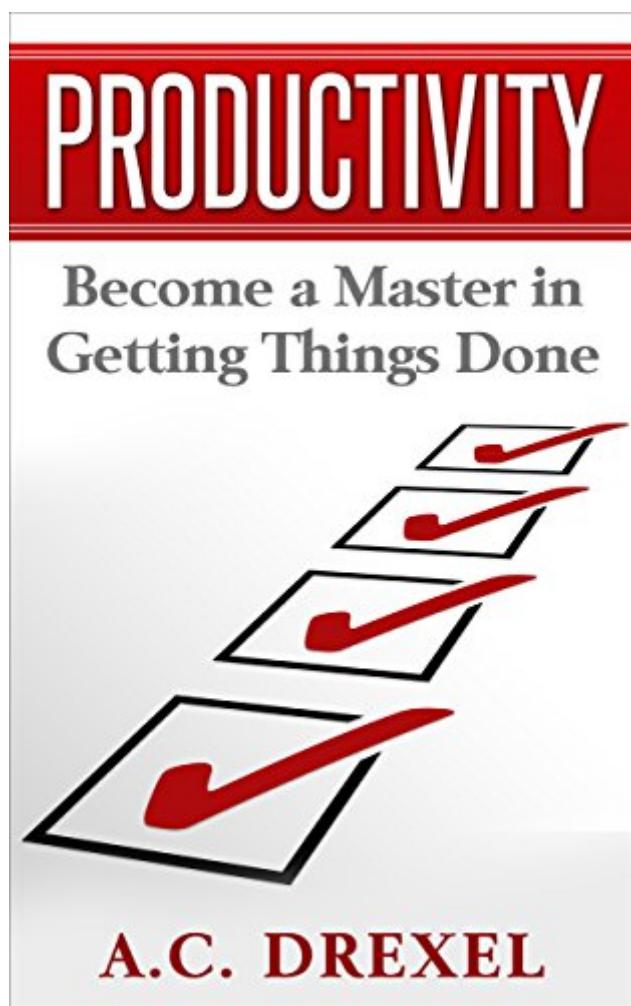


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# Productivity: Become A Master In Getting Things Done (Managing, Time, Energy, Procrastination, Procrastinator, Management)



## Synopsis

Learn How To Boost Your Productivity, Make Quick Decisions, Take Actions, And Become A Master In Getting Things Done. Have you ever heard the expression "The road to hell is paved by good intentions" and wondered what that means in relationship to your life? The fact is that the number of people suffering from stress in this day and age actually correlates with the amount of people that can't get what they want out of life. If you have looked beyond the cover of this book, you are obviously looking for something. Are you a writer who never actually writes? Are you a salesman who doesn't quite get to his quota every month? Do you have intentions that you never fulfill? There are several reasons for this and these are covered in this book. What gives me the right to dictate how you can become more productive? I learned through trial and error but I also used very great examples as those whose advice was worth listening to. If you want success, then who better to examine than successful people? The fact is that you may even be sabotaging your own chances of success for various psychological reasons. This book will explain them to you and you can use it as your "go to" guide to help you to overcome the obstacles that stop you from becoming productive. I now achieve ten times more than I used to. I have a successful business and I am able to have my fair share of leisure. Why? Because when you manage productivity, you also manage to get your life in the kind of order that allows you to have fun too. People who are successful may initially slave over the process that took them there, but their continued success isn't based upon this idea of keeping their nose to the grind. It's all about using time in a productive way. Here Is A Preview Of What You'll Learn...How To Set Clear And Ambitious Goals In LifeLearning to Use Your Time WiselyKey Habits to Stay ProductiveHow to Stay MotivatedAnd Much, Much More...Take action today and download this book for a limited time discount!

## Book Information

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## Customer Reviews

Oh, though this book is kind short but all the info & guides that what I got inside here, were so useful and well written by the author. I have understood all the parts or things so clearly because the author has presented & described everything so clearly & step by step. If you want learn how to become master in getting things done perfectly, then don't miss your chance to read this book. This read helped me to learn how to boost my productivity and make quick decisions. I was really so impressed by reading this book and learned so many essential things from here.

Another great read by A.C. Drexel. Productivity is about how to take goals, and make them reality. It contains several techniques for taking "to do's" and making them accomplishments. This book could have also been titled: "successful habits to live by." It goes from everything from goals, to habits, and even covers delegation which I found particularly beneficial. There was also a useful section about avoiding certain behavior and how to identify it which I can tell you. I first read this book about two weeks ago, and implemented it, and have seen massive results. I just read it a second time before leaving this review. I couldn't recommend it more!

This was a great book about becoming more productive. It had tips to increase productivity as well as information on bad habits that you probably have that are making you less productive. There is even info on developing more energy which will in turn make you more productive. I liked the book a lot and would recommend it to everyone look to be more productive in work and life.

the author made a simple, straightforward, useful, reliable book on how we can overcome one of the main challenges to productivity today. Based on his personal experience and supported by research, this book is a highly-valuable asset. Every year I teach around 400 students at the

University. This book is worth being recommended to them all. It's a life changing perl.

The first tool I like in this book is splitting larger projects into manageable parts. It doesn't make it feel so overwhelming. The next tool that I will utilize is taking ownership of the process. It means that I need to make sure everything gets completed on time whether I'm doing the work or overseeing others. This guide has many great easy to follow ideas.

The book was written in a clear and concise manner. This book makes you take a good look at yourself. I found it very helpful in determining where I waste time and how to refocus. It's not just related to work productivity but productivity in life in general. I highly recommend this book if you need some inspiration to become more productive.

Book like this one is making me focus on the goals that I set for myself on a weekly basis and be productive throughout my entire week. The suggestions are simple and applicable. It has prompted me to do a list of things I need to do this week, so I gave it 5 stars for the tips.

A Cheat Sheet for success. Loved it. Lots of concrete strategies to put into practice immediately for long term success. Very clear steps and examples to DO followed by clear examples of what to AVOID. I highly recommend this book to anyone who needs to get a lot done in a day.

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Principles for Getting Things Done DIY Projects: Save Time & Money Maintaining Your Home With Simple DIY Household Hacks, Home Remedies: Increase Productivity & Save Time with Frugal Living ... And Organizing, Increase Productivity) Parkinson's Law: Master time management and increase productivity (Management & Marketing Book 24) The Productivity Project: Accomplishing More by Managing Your Time, Attention, and Energy The Journal Writing Superpower Secret: Get Productivity Superpowers, Kill Procrastination and Stop Self-Sabotage, and Then Take Over the World Cheat Sheet: Master Getting Things Done...In 2 Minutes - The Practical Summary of David Allen's Best Selling Book How to Stop Procrastination & Get More Done The Get it Done Divas Guide to Business: The Definitive Guide to Getting it Done and Standing Out as a Leader and Expert Focus For Winners: Self-Discipline Techniques to Increase Willpower, End Procrastination, And Master Your Time Sales: Master The Art of Selling - Networking, Time Management & Communication (Productivity, Close the Sale, Goal Setting, Charisma, Influence People, Trump, Cold Calling) Stephen R. Covey's The 4 Disciplines of Execution: The Secret To Getting Things Done, On Time, With Excellence - Live Performance DIY Household Hacks for Beginners: DIY Hacks For Cleaning And Organizing, Increased Productivity, Declutter your Home (DIY Home Improvements, DIY Household ... And Organizing, Increase Productivity)

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